



# National Hellenic Research Foundation

Coordinator  
of the Greek PEOPLE NCPs Network



## The Greek PEOPLE NCPs Network

### Action plan 2009

The Greek People NCPs' Network is partly based on the EURAXESS Services Centers' Network and it is composed of the following legal entities:

- The National Hellenic Research Foundation (NHRF) responsible for the Attica region (coordinator of the Greek Network)
- The Center for Research and Technology Hellas (CERTH) responsible for the region of northern Greece
- The Foundation for Research and Technology Hellas (FORTH) responsible for the southern Greece
- The Marie Curie Fellowship Association – Hellas (MCFA-EL) providing services to all its members in Greece.

The following legal entities have a complementary role in the Network in order to ensure the maximum distribution and efficiency of the Network in all the regions of Greece.

- The University of Patras responsible for the western Greece
- The University of Thessaly responsible for central and eastern Greece

The main objective of the Greek NCPs PEOPLE Network is to provide the scientific community and all the stakeholders interested in the People Programme, with valid and adequate information and support regarding their potential participation in the Marie Curie actions. Hence, the Greek NCPs have decided on a range of activities for 2009, in order to increase researchers' awareness in People's funding opportunities and to encourage more enterprises to play an active role in future SME-Academic collaborations.

The promotional activities for the year 2009 are:

- ✓ **Organization of events, seminars, in site visits and meetings in all regions in order to increase the awareness of the scientific community.**
  - NHRF is planning 5 in-site visits at the following universities and research institutes in the region of Attica
    - National Technical University of Athens
    - University of Athens
    - Panteion University of Athens
    - Athena - Research and Innovation Center in Information, Communication and Knowledge Technologies

- Hellenic Pasteur Institute
  - CERTH is organizing an event in May, in collaboration with the General Secretariat for Research and Technology - Ministry of Development and the Demokritus University of Thrace, which will take place at the Demokritus University in Thrace. Moreover, it plans to organise in-site visits to specific departments of the Aristotle University of Thessaloniki and University of Macedonia after previous communication with the administrations of the departments showing interest in the PEOPLE Programme.
  - FORTH is planning the organization of info-days in collaboration with the University of Crete. The dates of the events have not been finalised yet.
  - The NCP from the University of Patras is planning in site visits to each one of the 22 departments of the University.
  - The NCP from the University of Thessaly is planning to have in-site visits to the majority of the departments of the University.
  - MCFA-EL is organising an event and dissemination activities, in order to promote the Marie Curie Actions of FP7 to its members.
- ✓ **Organization of info-days in co-operation with SMEs NCP (Hellenic Organization of Small and Medium Size Enterprises and Handicraft-EOMMEX) in all regions of Greece.**
- **NHRF:** 6/4/2009 – Co-organization with EOMMEX of an info-day to be held in Athens under the auspices of the General Secretariat for Research and Technology. The info-day will focus on the promotion of the IAPP action.
    - *NHRF, on behalf of the Greek network of People NCPs, has concluded an MOU with the SME NCP for the whole duration of the People Programme.*
  - **University of Thessaly:** 29/4/2009 - organization of an info-day in Volos.
  - **CERTH:** May 2009 - Co-organization of an info-day to be held in Thessaloniki together with the Thessaloniki Chamber of Commerce and Industry (TCCI) and the SME NCP.
  - **FORTH:** 27/5/2009 – Co-operation with Liaison office of the University and the Chamber of Heraklion, with the aim of organizing an info-day.
- ✓ **Promotion of IAPP through MCF's**
- **MCFA-EL** is planning to contact MCF's that work in the Industry and promote the IAPP to them
- ✓ **Promotion of the EURAXESS RIGHTS/ C & C**
- **NHRF** is planning the organization of an info-day in Athens, possibly in May, with main target group the incoming researchers in Greece regardless nationality, in order to promote the Charter & Code.

- ✓ **Publication of information material**
  - All NCPs prepare newsletters and/or e-leaflets for the entire duration of every Marie Curie action, thus providing the public with useful information regarding imminent calls. These newsletters are uploaded on the respective NCP's websites.
  - Printout material is delivered to the participants in all the events.
  
- ✓ **Operation of NCPs' websites portals**
  - Continuous and consistent update of the website with the latest EU announcements, invitations for upcoming calls and provision of information regarding events, seminars, training courses, etc.
  
- ✓ **Operation of help-desks**
  - Advice on managerial, administrative and legal issues
  - Requests handling
  - Development and maintenance of reliable and current data bases for researchers/partners
  - Support for proposal submission
  - Assistance in searching for appropriate partners
  - Contact and collaboration with other NCPs from other themes.
  
- ✓ **Training / preparation and provision of information to NCP staff.**
  - Organization of a training workshop by the coordinator of the Network (NHRF) focusing on managerial and legal issues. The workshop will take place in Athens and all the members of the PEOPLE NCPs will be invited. Collaboration with the legal and financial NCP is envisaged as well as the potential participation of an E.C. trainer.
  
- ✓ **Clients Satisfaction**
  - Monitoring of clients satisfaction will be provided using questionnaire, in order to identify the effectiveness and/or the disabilities of the NCPs (also required according to ISO procedures of the coordinator / NHRF).